How to use a knowledge organiser



A step-by-step guide

	Look, Cover, Write, Check	Definitions of Key Words	Flash Cards	Self Quizzing	Mind Maps	Paired Retrieval
Step 1	Look at and study a specific area of your KO.	Write down the key words and definitions.	Use your KO to condense and write key facts or information onto flash cards.	Use your KO to create a mini quiz. Write down your questions using your KO.	Create a mind map with all the information you can remember from your KO.	Ask a friend or family member to have the KO or flash cards in their hands.
	0					
Step 2	Cover or flip the KO over and write down everything you can remember.	Try not to use your KO to help you.	Add pictures to help support. Then self-quiz using the flash cards.	Answer the questions and remember to use full sentences.	Check your KO to see if there are any mistakes on your mind map.	They can test you by asking you questions on different sections of your KO.
						???
Step 3	Check what you have written down. Correct any mistakes in red pen and add anything you have missed. Repeat.	Use your red pen to check your work.	Ask a friend or family member to quiz you on the knowledge.	Ask a friend or family member to quiz you using the questions.	Try to make connections, linking the information together.	Write down your answers.